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## Instruction for booking transport of goods by road – outside of Sweden

This instruction is intended to facilitate for suppliers to “Swedish Transport Administration” when booking transports of goods outside of Sweden on assignment from Swedish Transport Administration Inköp and Logistik (freight purchaser).

For support, please contact **Trafikverket Inköp and Logistik** as detailed below:

- E-mail: [transport.logistik@trafikverket.se](mailto:transport.logistik@trafikverket.se)

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### 1. Freight services outside of Sweden

#### Groupage (shipments from 1-2499 kgs)

DB Schenker System      Groupage is to be sent as general cargo since *Parcel* do not work for recipient freight for import  
Date of arrival according to the timetable

Extra services:

Dispatch                      The carrier contacts the cargo recipient for agreement on the date of arrival.  
Notification

#### Direct (shipments >2500 kgs)

DB SCHENKER              Date of arrival, mainly according to the timetable for groupage shipments  
Direct

Extra services:

Unloading time              Arrival on the agreed date and time +/- 30 minutes

Dispatch notification      The carrier contacts the cargo recipient for agreement on the date of arrival.

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## 2 Booking of transports to Sweden

### [Parcels, Groupage and direct shipments](#)

DB Schenker is the Trafikverket shipping agent for transports outside of Sweden. DB Schenker defines the freight as an import (shipment sent to Sweden from Europe).

Booking is carried out directly at DB Schenker Jönköping  
[bokning.jonkoping@dbschenker.com](mailto:bokning.jonkoping@dbschenker.com)

Used Trafikverket\*'client number when making the booking.

**Client number: 20475869**

It is important that the carrier gets a notification with the same freight terms as on the Trafikverket order. (Incoterms/Combiterms)

**Always check that the number of days for the transport and the chosen service works between the dispatch and recipient locations**, to secure that the delivery gets to the recipient on the right date.

Date of arrival is the day when the cargo arrives at the cargo address.

Timetables:

[https://eschenker.dbschenker.com/nges-portal/public/sv-SE\\_SE#!/scheduling/search-scheduling](https://eschenker.dbschenker.com/nges-portal/public/sv-SE_SE#!/scheduling/search-scheduling)

Note that if the extra service "Dispatch Notification" is used, the arrival date will be later, since stock management of the cargo will be performed at a terminal. It is important to consider this when booking transport with "Dispatch Notification"!

Freight documentation and labels are printed through a transport administrative system, e.g. PacsoftOnline, Web-TA, or on the shipping agent's website.

Freight document, transport instructions, and all parcels are to be marked with special labels. Labels can be ordered here: <https://www.dbschenker.com/se-sv/connect/transportetikett-nummerserie> or contact the Trafikverket Logistic [transport.logistik@trafikverket.se](mailto:transport.logistik@trafikverket.se)

To use other services than the timetable service, contact Trafikverket Logistic, these are booked from Sweden by DB Schenker.

**Booking of unloading time** must be carried out through e-mail or phone at the local DB Schenker office, at the latest **the day before** collection. The time must always be agreed upon for each unique unloading time.

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## 5 Weight and volume limits

### General cargo

DB Schenker

#### Outside of Sweden

Maximum length per parcel (the longest side)	2.4 m*
Maximum height per parcel	2.2 m*
Maximum volume per parcel	7.51 sq. m
Maximum width per parcel	1.8 m
Maximum weight per parcel	1,500 kg
Maximum loading meters per parcel	13.6
Maximum volume per consignment	7.15 (the Nordic countries), 6.95 (GB + IE), 7.51 (Other)
Maximum weight per consignment (actual weight or freight-based)	2,500 kg (Heavier consignments as
For any parcel in the consignment exceeding the terms above, the following applies:	DB SCHENKER <i>direct</i> ) Freight calculations, according to DB SCHENKER <i>direct</i>

#### Maximum load capacity outside of Sweden (Car)

Car 13.6 ld. m

### Bulk cargo

DB Schenker

Product terms exceeding the terms for general cargo stated above are to be sent as bulk cargo. Maximum load capacity is limited by the vehicle's physical limitations.