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## Instruction for booking transport of goods by road – Export and Import

This instruction is intended to facilitate for suppliers to Trafikverket when booking transports of goods outside of Sweden on assignment from Trafikverket Inköp och Logistik (freight purchaser).

For support, please contact **Trafikverket Inköp and Logistik** as detailed below:

- E-mail: [transport.logistik@trafikverket.se](mailto:transport.logistik@trafikverket.se)

### Content

1	Freight services .....	1
	Groupage (shipments from 1-2499 kgs).....	1
	Direct (shipments >2500 kgs) .....	2
2	Booking of transports to Sweden.....	2
	Groupage and direct shipments.....	2
3	Limitations of weight and volume .....	3
	General cargo .....	3
	Maximum load capacity.....	3

## 1 Freight services

### Groupage (shipments from 1-2499 kgs)

DSV System	Groupage is to be sent as general cargo since <i>Parcel</i> do not work for recipient freight for import Date of arrival according to the timetable
Extra services: Pre-Notice	The carrier contacts the cargo recipient for agreement on the date of arrival.
Fix day delivery	Arrival on the agreed date and time +/- 30 minutes Fix day pre 10 Fix day pre 12

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### Direct (shipments >2500 kgs)

DSV LTL (Less than Truck Load) and DSV FTL (Full Truck Load)      Date of arrival, mainly according to the timetable for groupage shipments

Extra services:

Pre-Notice      The carrier contacts the cargo recipient for agreement on the date of arrival.

Fix day delivery      Arrival on the agreed date and time +/- 30 minutes  
Fix day pre 10  
Fix day pre 12

## 2 Booking of transports to Sweden

### Groupage and direct shipments

DSV is the Trafikverket shipping agent for transports outside of Sweden.

Booking can be carried out by email [se.sha.east.intbook@dsv.com](mailto:se.sha.east.intbook@dsv.com)

Booking can also be carried out through your TA-system (Transport Administration System) or directly at [Global Transport and Logistics | DSV UK](#)

Use Trafikverket client number when making the booking.

#### **Client number: 20475869**

It is important that the carrier gets a notification with the same freight terms as on the Trafikverket order. (Incoterms/Combiterms)

**Always check that the number of days for the transport and the chosen service works between the dispatch and recipient locations, to secure that the delivery gets to the recipient on the right date.**

Date of arrival is the day when the cargo arrives at the cargo address.

Timetable [https://mydsv.dsv.com/app/scheduling/land-transport?language\\_region=en-US\\_US](https://mydsv.dsv.com/app/scheduling/land-transport?language_region=en-US_US)

Note that if the extra service “Pre-Notice” is used, the arrival date will be delayed, since stock management of the cargo will be performed at a terminal. This is important to consider when booking transport with “Pre-Notice”.

Please contact [transport.logistik@trafikverket.se](mailto:transport.logistik@trafikverket.se) if you have any questions.

### 3 Limitations of weight and volume

#### General cargo

##### Outside of Sweden

Maximum length per unit (the longest side)	2.4 m*
Maximum height per unit	2.2 m*
Maximum volume per unit	7.50 sq. m
Maximum width per unit	1.8 m
Maximum weight per unit	1,500 kg
Maximum loading meters per unit	13.6
Maximum volume per consignment	7.15 (the Nordic countries), 6.95 (GB + IE), 7.51 (Other)
Maximum weight per consignment (actual weight or freight-based)	2,500 kg (Heavier consignments as DSV LTL and DSV FTL)
For any unit in the consignment exceeding the terms above, the following applies:	Freight calculations, according to DSV LTL and DSV FTL

#### Maximum load capacity

13.6 ldm

Maximum load capacity is limited by the vehicle's physical limitations.